



# FIGHTING TODAY FOR A BETTER TOMORROW

AIRPORT WORKERS    COMMERCIAL & RETAIL JANITORIAL    SECURITY OFFICERS    WINDOW WASHERS

Minnesota\* requires employers to provide hardcopy paystubs, if employees deliver notice in writing for their payroll and benefit information to NOT be provided through electronic means. Therefore, this form serves as my notice. My employer should provide hard copy paystubs to me as indicated below.

Security Officer: (Print Name) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Employer: \_\_\_\_\_ Work Site: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*Minnesota State Statute 181.032**

(c) An employer must provide earnings statements to an employee in writing, rather than by electronic means, if the employer has received at least 24 hours' notice from an employee that the employee would like to receive earnings statements in written form. Once an employer has received notice from an employee that the employee would like to receive earnings statements in written form, the employer must comply with that request on an ongoing basis.

**Article 18.4 in the Security Contract covers electronic deposit and corrections!**

Are your paychecks being electronically deposited correctly at your bank?

Have you had pay discrepancy issues? Pay discrepancies exceeding \$50 should be corrected and the funds made available after no later than 5 business days (excluding Saturdays, Sundays, and Holidays, after submission in writing).

**Check your paystub information every pay period!**

Report any issues in writing (via email) to your Supervisor and copy your Union!

Geof Paquette - Suburbs [gpaquette@seiu26.org](mailto:gpaquette@seiu26.org)

Dan Scoggins - Minneapolis - [dscoggins@seiu26.org](mailto:dscoggins@seiu26.org)

Renee Whicker - St. Paul - [rwhicker@seiu26.org](mailto:rwhicker@seiu26.org)

Bol Benjamin – WESS and Lake Street - [bdbenjamin@seiu26.org](mailto:bdbenjamin@seiu26.org)

**This form must be delivered by the requesting Officer to Securitas HR**

Scan and Email to [tammie.osodo@securitasinc.com](mailto:tammie.osodo@securitasinc.com) Fax (763) 287-3125